



2011-2012 Elementary PSR Volunteer Form

I understand that volunteers must be registered at St. Lawrence, have current Safe Environment Paperwork on file and attend training.

Signature: _____

Volunteer's Name: _____ Email: _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Emergency Contact Person: _____ Phone: _____

Do you have any special health concerns? _____

What day/time will your child(ren) be attending PSR?

Sunday Morning: _____ Sunday Evening: _____ Wednesday Evening: _____ N/A: _____

I would like to volunteer on: Sunday Morning (PK3 & PK4 only) _____

Sunday Evening (K - 5th Grade) _____ Wednesday Evening (K - 5th Grade) _____

Catechists

I understand that being a catechist is more than just imparting knowledge about the Catholic faith. I will make every effort to be prepared and on time so that my students know they are valued and learn that faith formation is important. I will also be a role model by continuing my own faith development. Catechists must be confirmed.

I would like to be a catechist that plans and teaches the lesson (circle choice):

25% of the time 50% of the time 75% of the time

I would like to work with: _____

Age-Level Preference for Catechists: PK3 PK4 K Gr. 1 Gr. 2 Gr. 3 Gr. 4 Gr. 5

Other Volunteer Opportunities

(Descriptions for each opportunity are on the back)

Please place a 1 in front of your first choice, a 2 in front of your second choice, and so forth

- ____ Office Helper ____ SPIRIT Helper ____ Presenter for SPIRIT evenings
- ____ Emergency Substitute ____ Empty Trash after PSR ____ Vacuum after PSR
- ____ Restock Supplies ____ Help w/ food/receptions ____ Help w/ 2nd graders as needed
- ____ Music

Questions, please call Beth Hodgson at 770-963-8992 ext. 218 or email at bhodgson@saintlaw.org

Other Volunteer Opportunities

Emergency Substitute: In order to be an emergency substitute you need to be confirmed, knowledgeable about the faith and be able to think quick on your feet in order to teach a PSR class with little to no notice. The ideal candidate would have children in the PSR program at the same time. You would need to come to the PSR office each Sunday or Wednesday 15 minutes prior to the start of PSR to find out if there is a class that needs help.

Office Helper: The office helper needs to be able to work with very little supervision, and must be 16 years or older. You would need to come to the PSR office each Sunday or Wednesday 15 minutes before the start of class to get direction on what needs to be accomplished that week. Items that are most often needed are copying, sitting with a sick child, and preparation work for future PSR sessions. There may be weeks when there is little to do, but it is important that the office is manned during all class sessions.

SPIRIT Helper: The SPIRIT Helper would come on each Sunday or Wednesday that there are SPIRIT weeks. This job is open to anyone in High School or older. The job entails taking the SPIRIT cart around to each classroom and making sure that anyone with a SPIRIT shirt on gets a treat, and entered in the drawing for a Brewster's coupon.

Presenter for SPIRIT evenings: SPIRIT evening presenters are people that are engaging and have an excellent rapport with elementary aged children. Would present on the theme of SPIRIT week. Would need to be willing to work with the PSR coordinator.

Restock Supplies: This person would need to come in on a monthly basis to make sure that all PSR cabinets in the classrooms have the necessary supplies in them, and the cabinets are neat. Sharpen pencils as needed.

Empty Trash after PSR: If trashcans have food items in them, or are full when PSR is over, they need to be emptied with a new bag placed in the trashcan. All trash would need to be taken to the large trash cans that are on each floor.

Vacuum after PSR: This person would assist the PSR coordinator when PSR is over to make sure that all the carpets are clean when PSR is over, and if they need it, to vacuum them.

Music: This person needs to have some type of music background. The primary responsibilities of this person would be to help the second graders learn a song in preparation for First Communion. It is possible that your assistance would be needed at SPIRIT events as well.

Help with food and receptions: We have two receptions in conjunction with First Reconciliation and two parties during the PSR year that we need help with. This may involve calling for food, setup and cleanup.

Help with First Communion Program: Works with the First Communion coordinator to ensure that preparation for this Sacrament is complete. This may involve time during class, or during the weekdays.